



ST KITTS & NEVIS INTERNATIONAL SHIP REGISTRY

MARITIME CIRCULAR – MC 127 24

PROCEDURE TO BE FOLLOWED FOR THE APPLICATION FOR AN EXEMPTION/DISPENSATION FROM, AN EXTENSION OF AND/OR ACCEPTANCE OF AN EQUIVALENT ARRANGEMENT TO, AN INTERNATIONAL CONVENTION REQUIREMENT

1. **Purpose**

1.1. The purpose of this Maritime Circular is to provide information about the procedures that shall be followed for the application for an exemption/dispensation from, an extension of and/or acceptance of an equivalent arrangement to, an International Convention requirement.

2. **Application**

2.1. This Marine Circular applies to all Saint Kitts & Nevis flagged vessels.

3. **Procedure**

3.1. Exemptions application(s) shall be provided by the Ship's owner/operator, legal representative, to the Maritime Registrars or the Recognized Organization issuing the respective statutory certificate.

3.2. The Application for an Exemption certificate or letter of dispensation (Form A16) should be filled specifying the Convention and Regulation to be exempted, the grounds for exemption, the time period requested and if there is any condition(s) or alternative(s) that the vessel have in order have the Exemption approved. The application form can be downloaded from <https://www.skanregistry.com/en>.

3.3. In the case that the application is not submitted by the Recognized Organization, the Recognized Organizations shall be requested to review applications, made and then submit their assessment in writing to St. Kitts and Nevis International Ship Registry for further review and process from the Administration.

3.4. All Exemptions, Dispensations, Equivalences and Extensions are to be issued directly by the St. Kitts and Nevis International Ship Registry.

4. **Reporting**

4.1. Recognized Organizations are to inform this Administration immediately if a Statutory Certificate directly affecting the exemption is cancelled in order for the Administration to formally withdraw the exemption certificate and inform the shipowner/ manager, Maritime Registrar accordingly.

4.2. All exemptions and equivalents issued for the IMO Mandatory Instruments by the St. Kitts and Nevis International Ship Registry are to be communicated and reported to the IMO according to IMO requirements through the GISIS system and within 30 days of the issuance of the exemption.

If you have any questions, please contact this office at mail@skanregistry.com

Yours truly,

Liam Ryan
International Registrar of Shipping and Seamen